

## Travel bursary contribution terms and conditions for group visits

1. The travel bursary contribution is a financial contribution towards your group travel costs to and from the event including private coach / minibus hire, private taxi or public transport.
2. The travel bursary contribution differs for each event and relies on bringing a minimum number of students, which will be outlined via email / telephone prior to your booking.
3. All travel bursary contributions are paid after the event by BACs or cheque payment directly to your educational establishment.
4. Payments are subject to the correct form being completed and returned via email within 10 working days of the event. Any forms returned after this deadline will not be processed.
5. The payment is based on the number of students that arrive on the day, which will be recorded at the group registration desk upon arrival at the event. If for any reason, this differs from the number of students you stated at the time of booking and it falls below the minimum number of students required for the travel bursary contribution, we will not be able to process your payment.
6. If there are any unforeseen circumstances and the event is cancelled, travel bursary contributions will be null and void.
7. If there is any disruptive behavior from your students at the event, the organisers reserve the right to withdraw your travel bursary contribution.

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